

OKLAHOMA MINIATURE HORSE CLUB, INC.

Bylaws

Adopted December 1987

Revised June 2000

Revised April 2003

Revised May 2003

ARTICLE I Name and Office

The name of this organization shall be the Oklahoma Miniature Horse Club, Inc., hereinafter referred to as OMHCI or the Club. The principal office of the Club shall be in the State of Oklahoma. The Club shall designate a registered office in accordance with Oklahoma law.

ARTICLE II Non-Profit Organization

The OMHCI shall be a non-profit organization.

ARTICLE III Objectives

1. To establish and function as an association of miniature horse owners, breeders, competitors and others in order to promote the development of quality miniature horses, to inform and educate owners and the general public about miniature horses, and to further the mutual scientific and animal husbandry interests of the equine industry.
2. To cooperate with and support the American Miniature Horse Association in upholding its rules and regulations and supporting other activities as appropriate for an AMHA-approved club.

ARTICLE IV Membership

3. Any person owning, breeding, or otherwise having an interest in miniature horses may become a member.
4. Applications and accompanying payment for membership shall be submitted to the Secretary.
5. Members in good standing and upon attendance of at least one club meeting will have full voting privileges. Members may advertise in club-sponsored advertisements by paying their share of the costs, may receive all newsletters and other announcements, will be listed in the club's official directory and may participate in social and educational activities.
6. New members otherwise meeting the criteria for full membership shall be permitted to vote upon attendance of their second club meeting.
7. A member "not in good standing" is a member who has not paid all monies owed the Club. These monies shall include, but not be limited to: Membership Dues, Club Directory Fees, Club Horse Show Fees and Futurity Fees. A member deemed "not in good standing" shall lose all voting privileges until all debts are paid. Extenuating circumstances may be presented to the Club and voted on by the membership of the Club. A majority vote of the members present shall be the final decision.

ARTICLE V Dues

The annual dues for adult and youth membership shall be determined by vote at the official annual business meeting of the Club. Any changes in fees shall take effect for the next year beginning on January 1, and all memberships for that year shall incur the same fees. Dues for the current year not paid by January 15 shall place that member “not in good standing” and that member shall lose voting privileges until membership is brought current.

ARTICLE VI Meetings

8. Members of the Club will meet a minimum of four times annually, but as often as deemed appropriate.
9. One of the required meetings of the Club shall be held during the month of October, and that shall be designated as the Official Annual Business Meeting.
10. Each member in good standing, with paid-up dues and/or assessments and over the age of 18, may vote.
11. Those members in good standing present at meetings of the Club shall constitute a quorum. The results of votes shall be determined by a majority vote of the members present.
12. A special meeting must be called if so requested by a petition signed by 20 percent of the adult membership.
13. If any individual thinks there is a need for a secret ballot, he/she may call for it.
14. Meetings shall be held at a time and place as designated by the President and/or the membership. Notice of meetings will be sent to all members.

ARTICLE VII Officers

15. INDEMNIFICATION OF OFFICERS: The officers of OMHCI shall be indemnified in accordance with Article 18-1031 of the Oklahoma Corporation Statutes and:
 - A. Officers cannot be in violation of our bylaws or in violation of any laws.
 - B. Officers must be acting in good faith and in behalf of and/or at the direction of the membership on club-related business.
 - C. OMHCI shall have the power to purchase and maintain insurance on behalf of all current officers of OMHCI and continue coverage on any past officers.
16. OFFICERS DUTIES
 - A. The officers of the Club shall consist of President, Vice President, Secretary and Treasurer. All meetings must be held in Oklahoma. All officers must attend a minimum of four meetings a year. Failure to do so will result in the loss of that office. A replacement officer shall be nominated at the next meeting and will take office immediately after election to the office.
 - B. The President shall preside over all general meetings, committee appointments and shall generally guide the activities of the Club.
 - C. The Vice President shall assist the President and assume the President’s duties in his/her absence.
 - D. The Secretary shall keep minutes of all meetings, handle correspondence for the Club at the President’s request and disseminate official announcements to club members. The Secretary shall maintain the official membership list, as well as a record book in which the bylaws and minutes are entered, with any amendments to these documents properly recorded, and shall have the current record book on hand

at every meeting. The President and the Secretary shall prepare all meeting agendas. The Secretary shall, in the absence of the President and Vice President at any meeting, call the meeting to order and preside until the election of a chairman pro tem, which should take place immediately.

- E. The Treasurer or any other officer shall be authorized to sign all checks. The Treasurer shall maintain the financial records for the Club, subject to audit by the Audit Committee. The Treasurer shall have these records at each meeting for the purpose of the membership to inspect. The Treasurer shall also make a financial report at all club meetings. The Club shall conduct all of its financial affairs and accounts on the calendar year basis. For all funds allocated, receipts for such funds must be presented to the Treasurer in a timely manner for reimbursement.
- F. The members shall elect another club member to fill any vacancy, except that the Vice President shall become President if that position is vacated.
- G. Officers of the Club shall be elected on an annual basis at the Official Annual Business Meeting and will assume their duties at the conclusion of this meeting.

ARTICLE VIII Election of Officers

The membership will be advised by mail of the election of officers together with the date and location of the election meeting. Nominations will be made from the floor. Any member in good standing may be elected as an officer of the club by a majority vote of attending members.

ARTICLE IX Liabilities

Officers and members shall not be personally liable for the debts, liabilities or other obligations of OMHCI.

ARTICLE X Committees

There shall be two standing committees of the club—the Audit Committee and the Show Committee. The President, with approval of the membership at the first organizational meeting of the year, shall create other committees or task forces that will have collective responsibilities for bylaws review, publicity and promotion, membership, planning and finance, education, youth and amateur affairs, incentives and futurities, and hospitality.

The President shall nominate, and the membership shall approve, all committee appointments. Except for the Audit Committee, vacated committee appointments shall be replaced by the President with the approval of the membership. The terms of all Standing Committees, including the Audit Committee, shall be the same as elected officers. All ad hoc committees or task forces shall serve for a term as designated at the creation of and in accordance with the charge to the committee or task force.

Audit Committee

- A. The Audit Committee will audit the financial records for the previous elected year and must complete the audit and report at the first business meeting held in the new calendar year. The Audit Committee may call for an outside audit by a qualified disinterested party. The cost of an outside audit shall be borne by the Club.
- B. The Audit Committee will audit the OMHCI Oklahoma Bred Futurity Financial Records for the previous year and must complete the audit and report at the next Business Meeting. The Audit Committee may call for an outside audit by a qualified disinterested party. The cost of the outside audit will be borne by the OMHCI Oklahoma Bred Futurity.
- C. The Audit Committee shall consist of 3 members each serving a 3 year term. One member will come up for election each year. The membership will vote in the new member. The Audit Committee terms shall be the same as elected officers.

Show Committee

The Show Committee shall consist of a chair and no less than three other members and will preside over all activities of the committee. This committee shall be responsible for the development and over-all operations of all approved OMHCI shows. The committee shall be charged with the following duties:

- A. Acquiring, with budget constraints, arenas for all shows.
- B. Researching and maintaining an up-to-date list of all qualified judges, stewards, ringmasters, and announcers.
- C. Preparing a list of AMHA required and Club optional classes for each show.
- D. Preparing up-to-date guidelines for show managers, including a list of the duties of all show officials.
- E. Providing oversight and approving the final edition of the premium for each show before mailing.
- F. Selecting show managers who will become an ex officio member of the committee until show duties are completed.
- G. Securing all ribbons, trophies, and other awards as approved for each function and making/overseeing presentations of such awards as appropriate and approved by the Club.
- H. Maintaining and assuming responsibility for the club's trailer and show equipment.
- I. Obtaining and submitting to the Club secretary and president a summary of the results of each show and recommendations for improvements of show operations.
- J. Obtaining from AMHA approval and reservation for the show dates for the following year by October 1 of the current year.

ARTICLE XI Expenses

Any person or company may submit appropriate expenses or costs for approval and payment by the Treasurer. Generally, club members may not be paid without PRIOR approval by the membership. However, in emergency situations, the president may approve payment for services to a club member with the consent of one other officer. In addition, club members may

be employed by the Show Manager and paid by the Club without prior approval of the Club. In all instances, any such actions and the circumstances surrounding these actions must be presented to the club for information purposes by the President at the next meeting.

ARTICLE XII Contracts

Written contracts pertaining to club business shall be executed on behalf of OMHCI by the President and other members in matters approved by the club.

ARTICLE XIII Amendments

Amendments may be made to these bylaws. Proposed changes to these bylaws must be presented in writing to the Chairman of the Bylaws Committee and reviewed by the Bylaw Committee. Subsequently, a written version of the proposed bylaw changes must be mailed to the voting membership by the club secretary, along with a call for the next meeting, at least two weeks prior to the next scheduled meeting. The membership will vote on the proposed bylaw changes at that announced meeting. Members present at the meetings called for the purpose of bylaw changes may change the wording of the proposed changes—such changes need not be presented to the membership through the two-week advance notice rule. These changes are for the specific proposed bylaw change only and any other alterations to the bylaws are held to the two-week notification rule. Majority vote of attending members is required to change these bylaws.

ARTICLE XIV Dissolution of the Corporation

Should it be necessary to dissolve the Club/corporation, whether voluntary or involuntary, the net assets and all monies of the Club shall be distributed to a non-profit or charitable organization.